

HERITAGE

THE HERITAGE MANAGEMENT ORGANIZATION

Executive Leadership Development in Heritage Management Workshops

Project Management for Heritage Managers

7 - 9 October 2023

Online Training Program

Project Management is a skill that many take for granted and is often underrated in its importance, but it affects every aspect of our work. The purpose of this intensive 3-day online training therefore, is to show the pathway for running a successful project from inception, through the planning and implementation phases to closure. Each project we work on is different and faces unique problems and that is why effective project managers need to be thoughtful, flexible and communicative. However, by following the pathway, this training can help us understand how to make sure we get our project completed on time, to the quality desired, and within budget, by proper planning and tight control. This training focusses on those working in the heritage, environmental or social action fields, but can equally be used to work on any project by showing how important planning is. It demonstrates how to define the scope of your project and to use tools such as the work breakdown structure, critical path diagram and the Gantt chart, to make sure that your projects are successful. By the end of this training you will have learnt all the skills necessary to become a well-organized project manager.

The course's instructor, Tim Healing has over thirty years' experience working as a project manager and has a professional background in project management, community and NGO development. He specializes in the coordination and support of cultural heritage and community based social action projects in the Middle East, North Africa and Central Asian regions. He has particular experience working with local communities, national and regional museums, heritage institutions, government and non-governmental organizations. Tim worked in the Department of Western Asiatic Antiquities at the British Museum between 1991-2000, where he coordinated the loan of objects and large exhibitions to and from museums internationally. Between 2000 - 2003, he worked in Kazakhstan and Kyrgyzstan on a number of community development projects, working with local NGOs to provide training on running sustainable projects within local

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communities. These projects included the creation of a community center for disabled children in Astana; providing palliative care training in Pavlodar for the staff of the only non-governmental hospice in Kazakhstan, and the development of ecotourism and community based tourism in Kazakhstan and northern Kyrgyzstan. This culminated in him being the lead trainer for the Agency of Tourism and Sport's ecotourism development program funded by the Eurasia Foundation, which laid the foundation for all community based tourism in Kazakhstan.

In 2003, he joined The Metropolitan Museum of Art, where he worked as the Senior Administrator in the Department of Ancient Near Eastern Art. During this time, he coordinated a large number of heritage projects including the Met/Columbia University Middle Eastern documentation project that has helped train staff from a number of Iraqi and Syrian museums in how to properly photograph and document their collections. Tim also managed successful training programs for Middle Eastern, North African and Central Asian museum professionals, and has organized seven regional cultural heritage workshops and training programs for Middle Eastern museum professionals in Istanbul and Amman.

In 2018, he left The Metropolitan Museum of Art to create, Tim Healing Project Management LLC as an independent project consultant, supporting a number of international institutions and organizations plan and run their cultural heritage preservation projects. To this end, he continues to work as the main coordinator for the Whiting Foundation funded photographic documentation project and works closely on heritage projects with The Heritage Management Organization, The Metropolitan Museum of Art, Slemani Museum, Suleymaniyah, The Egyptian Heritage Rescue Fund, Wallach Art Gallery, The Antiquities Coalition, ALIPH and the Council on Library and Information Resources among others.

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Only scholarship holders are accepted to this workshop. Scholarships cover the majority of the tuition fees, except for participants' contribution. For details, contact us at info@heritagemanagement.org.

- **Benefactors' scholarships of the Heritage Management Organization** for participation will be available for qualified candidates (excluding airfare/travel and hotel expenses).

To apply for this workshop please:

1. Fill in and submit the [Executive Leadership Program in Heritage Management Application Form](#). Please complete the application process by submitting your CV, a personal statement (describing your current project that will benefit from this training) and a reference letter (which may come in separately by your referee at their earliest convenience).
2. A reasonable proficiency in spoken and written English is required to attend the course.
3. Applicants will be asked to participate in a personal (oral) interview.

After approval of their application file, participants will receive an official letter outlining in detail the conditions of participation. [Heritage Management Organization Membership](#) comes with participation in any our Organization's Executive Leadership in Heritage Management Workshops.

Spaces for this workshop are limited, so please apply early.

For questions regarding the application process and the administrative aspects of the course, contact us at info@heritagemanagement.org.